



BROWNFIELDS GREENING COORDINATOR

Salary: \$30,000



CLOSING DATE: Friday, September 16, 2016

The Baltimore City Department of Planning is seeking a qualified individual for a one-year, part-time contractual position (no benefits) as a Brownfields Greening Coordinator. This individual will help coordinate the Growing Green Brownfields Assessment Project, working with communities in Baltimore City to 1) identify and assess potentially contaminated city-owned vacant properties, and 2) develop visions and preliminary plans for cleaning up and redeveloping these sites as green spaces such as parks, community gardens, and urban farms.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Creating a preliminary list of potential sites for assessment;
- Developing the community application process for site selection and managing the application review and final site selection process;
- Organizing public meetings to orient residents and applicants to the project;
- Communicating with partner organizations;
- Helping applicants envision future green reuses for potential sites;
- Selecting contractors to perform site assessment work; and
- Performing other related duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Able to comfortably work in Baltimore City neighborhoods;
- Self-motivated;
- Strong organizational and detail-oriented skills;
- Excellent verbal and written communication skills and ability to interface effectively with diverse groups; and
- Able to work some evenings and weekends.

MINIMUM EDUCATION AND EXPERIENCE

- Bachelor's degree from an accredited institution in environmental science, soil science, chemistry, environmental studies, landscape architecture, construction management, community organizing, or a related field and at least two years of experience in one or more of these fields
- Experience with brownfields, environmental site assessment, environmental remediation, soils issues, grants management, green space design, and/or public relations is strongly desired.
- A personal vehicle is preferred but not required.

HOW TO APPLY: Email a cover letter and resume to planningjob@baltimorecity.gov. Please specify the position title in the subject line.

Contact: Denetra Atkins
Baltimore City Department of Planning
410-396-2998 (t)

An Equal Opportunity Employer

FINALISTS MUST SUCCESSFULLY PASS DRUG AND ALCOHOL SCREENING, A CRIMINAL BACKGROUND INVESTIGATION, AND EDUCATION VERIFICATION.